THE NEW YORK CITY DEPARTMENT OF EDUCATION DIVISION OF HUMAN RESOURCES 65 COURT STREET BROOKLYN, NEW YORK 11201

Post Date: April 28, 2014 Deadline: May 23, 2014

PER SESSION VACANCY CIRCULAR NUMBER 013 Fall 2014 Please Post

POSITION: Head Coach - PSAL JV Football

LOCATION: East Harlem Pride (Heritage School, Park East, Coalition HS and Central

Park East HS)

ELIGIBILITY: • New York City Department of Education license

Satisfactory Rating in past Per Session activities

SELECTION CRITERIA:

• Satisfactory rating in current position for the past three (3) years

Excellent record of attendance and punctuality

• Demonstrated knowledge of coaching techniques

• Ability to offer quality instruction in the interscholastic sport

Demonstrated knowledge of all aspects of game and practice procedures

• Possession of required CPR/AED and First Aid certification

Preference will be given to applicants from the school

Based upon the CBA, retention rights must be respected

Ability to utilize the PSAL website

DUTIES AND RESPONSIBILITIES:

Properly educate students through participation in interscholastic sports

• Organize and train student-athletes for interscholastic competition, according to the rules and regulations set forth by PSAL

 Conduct daily work-outs according to accepted practices and principles of coaching

Adhere to standards of coaching ethics established by the PSAL

• Attend all competitions according to the PSAL schedule for the sport

 Perform all administrative tasks assigned by the PSAL, school principal and school athletic director, specifically including the submission of all internetrelated documents to the PSAL in a timely fashion

Attend all mandated clinics and events

SALARY: As per Collective Bargaining Agreement / the most current contractual rate

WORK SCHEDULE: Monday through Sunday as required by scheduled events during season - varied

hours

APPLICATION: Send a cover letter, resume, copy of your Department of Education license and

OP175 form by May 23, 2014 to:

CPEHS, 1573 Madison Avenue, NY, NY 10029 Attention: Bennett Lieberman

PLEASE INCLUDE THE ABOVE CIRCULAR NUMBER ON YOUR RESUME AND APPLICATION.

Service exceeding the number of hours specified in the DHR Memorandum dated March 5, 1999, concerning the change in the maximum number of hours for per session activities effective July 1, 1999, and/or service in more than one per session activity in a per session school year (July 1, 2000-June 30, 2001) requires <u>prior</u> approval of the Executive Director of Human Resources. The appropriate Chief Administrator, Executive Director, Superintendent of High Schools, Community Superintendent or Special Education Superintendent must make the request in writing (Form OP175W) and <u>receive written approval before the person can begin working in the activity.</u> Requests should be sent from the appropriate district office to the Division of Human Resources-Per Session Monitoring Unit at 65 Court Street Brooklyn, NY 11201(Room 405G). For details, refer to Chancellor's Regulation C-175 dated August 27, 1990.

AN EQUAL OPPORTUNITY EMPLOYER M/F/H

Found St. (Approved)