



DEPARTMENT OF EDUCATION OF THE CITY OF NEW YORK
PUBLIC SCHOOLS ATHLETIC LEAGUE

Assignor Athletic Trainer at Football Practice
(SUBJECT TO FUNDING AVAILABILITY)

2015-2016 Please Post

POSITION: Assignor Position: PSAL Athletic Trainers for Football Practice

LOCATION: City Wide

ELIGIBILITY: Valid Certified Athletic Trainer (ATC)
NYCDOE Fingerprinted
All applicants must be fully processed and cleared before working.
You must be processed and cleared prior to be considered for employment Note:
You do not need to be re-fingerprinted if you've been previously printed by the
New York City Department of Education

DUTIES AND RESPONSIBILITIES:

Duties include working with Football programs to:

- Reports to the PSAL Chief Medical Director and the Executive Director
- Recruit, hire, and establish a pool of ATC's for the PSAL
- Establish and maintain an active list of qualified trainers (ATC/CPR/AED Certified) that is sufficient to meet the assignment requirements of the PSAL. Specifically, the assignor will be expected to ensure that every PSAL football school has a certified ATC assigned to the school.
- Assign only certified trainers who have been fingerprinted and cleared by the New York City Department of Education.
- All Trainers must be members in good standing of the National Athletic Trainer Association Board of Certifications (NATABOC).
- Meet with PSAL personnel regularly, to determine the needs of the organization.
- Learn and use the PSAL computer/ web-based system for entering data, personnel information and for making and updating assignments. Establish and maintain regular communication with appropriate PSAL personnel (coordinators, commissioners and administrators) in order to fully guarantee that all changes in schedules are immediately reflected in the change of assignment (i.e.: the Assignor remains fully responsible for ensuring that medical personnel are aware of the exact times, dates, and locations of all football practices and contests, regardless of any changes in the schedule that may occur.)
- Ensure that all assigned personnel are full prepared.
- Monitor all assigned personnel to ensure full and timely execution of duties.

SALARY: \$5,000.00

WORK SCHEDULE: May 1st, 2015- December 31st 2015

APPLICATION: If you are interested in this position please submit your letter of interest Please include a copy of your resume and license to Diana Parente, Deputy Director, PSAL dparente@schools.nyc.gov

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

APPROVED: _____
Division of Human Resources