

2025 - 2026 PSAL PER-SESSION PAYROLL SCHEDULE		
PAY PERIOD EARNED DATES	PSAL ENTRY DEADLINE DATE for Schools	CHECK DATE
07/01/25-07/15/25	07/18/25	08/01/25
07/16/25-07/31/25	08/04/25	08/15/25
08/01/25-08/15/25	08/15/25	09/02/25
08/16/25-08/31/25	09/04/25	09/16/25
09/01/25-09/15/25	09/16/25	10/01/25
09/16/25-09/30/25	10/03/25	10/16/25
10/01/25-10/15/25	10/21/25	11/03/25
10/16/25-10/31/25	11/04/25	11/18/25
11/01/25-11/15/25	11/18/25	12/02/25
11/16/25-11/30/25	12/02/25	12/16/25
12/01/25-12/15/25	12/17/25	01/02/26
12/16/25-12/31/25	01/06/26	01/16/26
01/01/26-01/15/26	01/20/26	02/02/26
01/16/26-01/31/26	02/03/26	02/18/26
02/01/26-02/15/26	2/12/2026 *	03/02/26
02/16/26-02/28/26	03/03/26	03/17/26
03/01/26-03/15/26	03/17/26	04/01/26
03/ 16/26-03/31/26	3/31/2026 **	04/15/26
04/01/26-04/15/26	04/17/26	05/01/26
04/16/26-04/30/26	05/04/26	05/15/26
05/01/26-05/15/26	05/19/26	06/02/26
05/16/26-05/31/26	06/02/26	06/16/26
06/01/26-06/15/26	06/17/26	07/01/26
06/16/26-06/30/26	N/A	07/16/26

**NOTE : - THE ABOVE DATES ARE TENTATIVE AND SUBJECT TO CHANGE**

**PSAL PER SESSION USUALLY CLOSES TWO(2) BUSINESS DAYS BEFORE THE REGULAR PER SESSION.**

In FY 25-26, due to limited payroll closing date availability, there are several days where PSAL only has ONE(1) day to review and approve entries. Please check the bulk jobs to match the sports activities and monitor coach hours to avoid any over the max adjustments done by PSAL payroll support staff

**WINTER RECESS: 12/24/2025 - 01/02/2026**

**MID-WINTER RECESS: 02/16/2026 - 02/20/2026**

**SPRING RECESS: 04/02/2025 - 04/10/2026**

**FY ROLLOVER(TENTATIVE): 06/20/2026**

**\* TIMEKEEPING CLOSES EARLY TO ACCOMMODATE MID-WINTER RECESS**

**\*\* TIMEKEEPING CLOSES EARLY TO ACCOMMODATE SPRING RECESS**

**PSAL STAFF HAS 1 DAY TO REVIEW/APPROVE PAYROLL**