

2024 - 2025 SCHEDULE FOR COACHES & ATHLETIC DIRECTORS

PSAL PER SESSION PAYROLL (Q747)

<i>PAY PERIOD EARNED DATES</i>	<i>PSAL ENTRY DEADLINE DATE for Schools</i>	<i>MAILING / CHECK DATE</i>
8/16/24 – 8/31/24	09/04	9/16/24
9/01/24 – 9/15/24	09/17	10/01/24
9/16/24 – 9/30/24	10/02	10/17/24
10/01/24 – 10/15/24	10/17	11/01/24
10/16/24 – 10/31/24	11/05	11/18/24
11/01/24 – 11/15/24	11/18	12/02/24
11/16/24 – 11/30/24	12/03	12/16/24
12/01/24 – 12/15/24	12/16	1/02/25
12/16/24 – 12/31/24	01/02	1/16/25
1/01/25 – 1/15/25	01/17	2/03/25
1/16/25 – 1/31/25	02/04	2/18/25
2/01/25 – 2/15/25	2/12 *	3/03/25
2/16/25 – 2/28/25	03/03	3/17/25
3/01/25 – 3/15/25	03/17	4/01/25
3/16/25 – 3/31/25	04/02	4/16/25
4/01/25 – 4/15/25	4/18 **	5/01/25
4/16/25 – 4/30/25	05/02	5/16/25
5/01/25 – 5/15/25	05/16	6/02/25
5/16/25 – 5/31/25	06/02	6/16/25
6/01/25 – 6/15/25	06/17	7/01/25
6/16/25 – 6/30/25	N/A	7/16/25

NOTE :- THE ABOVE DATES ARE TENTATIVE AND SUBJECT TO CHANGE

PSAL PER SESSION USUALLY CLOSES 2 BUSINESS DAYS BEFORE THE REGULAR PER SESSION. For FY24-25 due to limited payroll closing date availability, there are several days where PSAL only has 1 day to review and approve entries. Please check the bulk jobs to match the sports activities and monitor coach hours to avoid any over-the-max adjustments done by PSAL staff

*** TIMEKEEPING CLOSES EARLY TO ACCOMMODATE MID-WINTER RECESS**

**** TIMEKEEPING DELAYED TO ACCOMMODATE SPRING RECESS**